

The EquestriMalta is seeking to recruit a Chief Executive Officer. The Chief Executive Officer will be responsible for enhancing the internal organization processes and infrastructure that will allow EquestriMalta to continue to grow and fulfil its mission. In line with the aims and obligations as defined in the EquestriMalta Act. The Chief Executive Officer (CEO) is accountable to the Board of Directors for the effective management of EquestriMalta (EM).

The CEO has overall responsibility for the EM's financial, human resource management, marketing operations, and customer care services.

The CEO will manage the following functions:

### **Main Responsibilities**

Making high-level decisions about policy and strategy;

- b. Keeping the Board of Directors informed about policy issues;
- c. Providing executive leadership throughout the organisation;
- d. Together with the Board of Directors establish a robust and transparent corporate governance framework;
- e. The operational management of the Authority in full compliance with founding and subsequent regulations;
- f. Developing and implementing operational policies targeting a strategic process towards financial viability of the Authority;
- g. Developing the organisation's culture and vision;
- h. Developing an organizational environment that promotes positive staff morale and performance; and
- i. Exercise all functions according to the provisions laid down in Chapter 619 of the Laws of Malta.-

#### **1. Eligibility Requirements**

1.1 By the closing time and date of this call for applications, applicants must be:-

- a. citizens of Malta; or
- b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
- d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and

treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

- e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18 (3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or
- f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Department of Citizenship and Expatriate Affairs within the Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

1.2 able to communicate in the Maltese and English language  
and

1.3 in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent\*)

OR

1.4 in possession of a recognised comparable professional qualification at MQF level 6 in Project Management or Management Studies or European Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management.

\* In the absence of documentary evidence as to the ECTS/ECVET credits or other system of measuring the course content, the selection board is to evaluate the submitted programme of study and determine that it is comparable to 180 ECTS/ECVET credits. The advice of the MQRIC may be sought.

1.5 Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master's qualification at MQF Level 7, or equivalent, must comprise a minimum of 60 ECTS/ECVETS credits or equivalent\*.

\* In absence of documentary evidence as to the ECTS/ECVET credits or other system of measuring the course content, the selection board is to evaluate the submitted programme of study and determine that it is comparable to 60 ECTS/ECVET credits. The advice of the MQRIC may be sought.

- 1.6 Applicants must be of conduct which is appropriate to the post applied for (applicants who are already in the Malta Public Service must produce an updated Service and Leave Record Form (GP 47) issued not earlier than one (1) month from date of application; those applying from outside the Service must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details).

## 2. Submission of Documentation

- 2.1 Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which are to be scanned and sent through email [permsec.msca-misw@gov.mt](mailto:permsec.msca-misw@gov.mt) original certificates and/or testimonials are to be invariably produced for verification at the interview.

## 3. Submission of applications

- 3.1 Applications are to be submitted, by email on [permsec.msca-misw@gov.mt](mailto:permsec.msca-misw@gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant), and an updated Service and Leave Record Form (GP47), which has been issued not earlier than one (1) month from the date of application, in PDF format.
- 3.2 The closing date of the receipt of applications is 12:00hrs (Central European Time) of 26th February, 2021. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.
- 3.3 Incomplete and/or late applications will not be considered. Applicants who are deemed ineligible in terms of this call will be informed accordingly.
- 3.4 Applicants are reminded that it is their responsibility to ensure the completeness and correct details of their application, as well as the submission of all required documentation strictly within the deadline of this call.

## 4. Selection procedure

- 4.1 Eligible applicants, will be assessed by a selection board based on a set of selection criteria to determine their suitability for the post.
- 4.2 All applicants will be duly informed of the outcome of the selection process once the position has been filled.
- 4.3 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 1.1 to 1.4, have proven relevant work experience.

