

**Application to be Enlisted in the Second Registry of the
Commissioner for Voluntary Organisations**

THIRD SCHEDULE
Form A
VOLUNTARY ORGANISATIONS ACT
(CAP. 492)

Non-Enrolment Notice - Notification by a non-enrolled voluntary organisation to the Commissioner pursuant to article 12D

Name of Organisation
("the Organisation")

Delivered by

To the Commissioner for Voluntary Organisations:

The Organisation hereby notifies the Commissioner that:

(a) it is a voluntary organisation in terms of article 3 of the Voluntary Organisations Act ("the Act") established in writing as an **association, foundation or trust**¹ on the and is not enrolled in terms of such Act;

(b) it is not subject to mandatory enrolment in terms of the Act because:
.....

- the address of the Organisation is:
- (where applicable) it is a legal person and its registration number is
- the sector of activity in which it operates isand its principal purpose is
- all communications may be made by and to as the responsible administrator appointed for the purpose at the address mentioned in (b) above.
 - Designation:
 - Contact Email Address:
 - Contact Telephone No:

¹ Delete as applicable

- The Financial year of the organisation:
 - Commencing on:
 - Ends on

- The administrators are aware that if the activities of the organisation are such as to fall within the terms of article 12B of the Act they are obliged to enrol the organisation in accordance with article 12B of the Act.

All below documents are compulsory and should be submitted to the Commissioner together with this application.

Enclosures*

	Appendix A – List of the current Administrators (<i>All Committee Members</i>). <i>(Names, Surnames, ID Numbers, Designations & Signatures [signed in blue ink]).</i>
	Appendix B – Income & Expenditure for the previous year. <i>(Document need to be signed by a minimum of two Administrators [signed in blue ink]).</i>
	Appendix C - Certified copy* of the application for the <i>Registry of Beneficial Owners</i> in terms of the Civil Code (Second Schedule) (Registry of Beneficial Owners). <i>*Certified by the person responsible at the Registry of Beneficial Owners</i>

*Tick documents enclosed

Signature:

Name:

Responsible Administrator

Dated this day of of the year.....